



## LANDMARK ELEMENTARY SCHOOL

Hanover School Division  
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PRINCIPAL  
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Dear Parents/Guardians,

Term 1 report cards will be available for Grade 1-6 students on Tuesday, December 7 at 4:00 pm on the Parent Portal. To access your child's report card, please visit the HSD Parent Portal at <https://hsd.ca/schools/parent-portal/>.

Kindergarten progress reports will be sent home with students.

**Virtual** Parent Teacher meetings for kindergarten to grade 6 will be held on Thursday, December 9 from 4:00pm - 7:00pm for all students. The Parent Portal will be used to book Parent Teacher meetings.

Step 1: Log onto Parent Portal

Step 2: Choose Parent Teacher Meetings from the list on the left

Step 3: Follow the instructions as listed

**Take note:**

- Bookings are first come, first serve.
- Do not book an appointment if the classroom teacher has already arranged a meeting with you (some meetings will take place prior to December 9).
- You are able to sign up for one appointment per student.
- The scheduler will be closed at noon on Wednesday, December 8.
- You will need to indicate whether you prefer a phone call or a Zoom meeting. Please provide a preferred phone number for the phone call and a preferred email address for the Zoom meeting.
- For students of **1/2AV** - Although parents will only see Lisa Verinder's name when choosing a time slot, both Mrs. Andersen and Ms. Verinder will be present at the appointment.
- For students of **2/3PS** - Although parents will only see Janice Schmidtke's name when choosing a time slot, both Ms. Penner and Mrs. Schmidtke will be present at the appointment.

If you have any questions or need to change your appointment time, please do not hesitate to contact the school office. If December 9 does not suit you, please contact the classroom teacher to arrange an alternate date and time.

Kim Koop  
Principal